



ADVENTURES WITH RITA

Childcare and S.T.E.A.M. Academy

4008 Pontoon Road

Myla Jackson, Executive Director

Granite City, IL 62040

888-337-RITA

adventureswithrita.org

Late Pick-Up Policy

Adventures with Rita is open from 6:30 a.m. until 6:00 p.m., Monday through Friday. AWR does not allow parents and children into the center prior to 6:30 a.m. and parents must pick up children by 6:00 p.m. Failure to pick up your child by 6 p.m will result in a late charge at a rate of \$5.00 flat for the first five minutes and \$1.00 for each minute thereafter. Payment for late pick-ups will be due immediately with payment submitted before the child returns to care. Parents must notify staff if they expect to be late for pick-up. Failure to pick up your child by 6:30 p.m. without notification may result in staff calling ***Child Protective Services***. Prior to such a call, AWR staff will attempt to contact parents or an emergency contact for the child.

The center closes for all recognized state and federal holidays and teacher in-service days. Directors provide a schedule of all holidays and teacher in-service days. Teacher in-service days are mandated by state licensing and are utilized to provide scheduled training to the staff. The Executive Director will attempt to schedule in-service training on dates and times that will minimize inconvenience to families of AWR. If the center must close to provide training, the Executive Director will provide a 30-day advance notice to parents.

Parent Signature: _____

Date: _____